



OFFICE OF THE DATA PROTECTION COMMISSIONER

17th November 2022

ADDENDUM 1

TENDER NO. ODPC/OT/05/2022-2023

TENDER FOR PROVISION OF EVENTS MANAGEMENT SERVICES

(FRAMEWORK CONTRACT)

Pursuant to section 75(1) of the Public Procurement and Assets Disposal Act, 2015, The office of the Data Protection Commissioner (ODPC) wishes to make the following clarifications/amendments on the above mentioned tender as follows: -

S/ No	Request for Clarification from the Tenderers	Clarification/Amendment by the Office of the Data Protection Commissioner
1.	<p>Good Morning,</p> <p>Under PRICE SCHEDULE- kindly clarify the statement below as we cannot cost rates for transport and labor based on request for unit items but can give cost of an item</p> <p><i>For all the above the tenderers will be expected to take into consideration, any costs related to supply and installation of the equipment/items that need to be supplied</i></p>	<p>ODPC hereby makes the following clarification:</p> <p>The rates for transport shall be based on the AA rates charged per km.</p> <p>For commercial vehicles, exceeding 1 tonne, ODPC and the Service Provider shall agree on the applicable rates based on a market survey.</p> <p>For the labor component, bidder has to incorporate labour into the unit cost of the items listed in the price schedule, i.e. it shall not be charged separately.</p>
2.	<p>Under PRICE SCHEDULE-ROADSHOWS, kindly clarify whether the tents asked for are regular standard types of tents to be placed at a roadshow or there is a specific type that is needed</p>	<p>ODPC hereby makes the following clarification:</p> <p>These are regular standard type of tents</p>

3.	<p>Under SECTION III – EVALUATION AND QUALIFICATION CRITERIA, part of Preliminary Examination will be to provide a Copy of the Site Visit Certificate. Being an event management tender, kindly advise if there is a specific site we are to visit, or are we meant to visit your offices</p>	<p>ODPC hereby makes the following clarification:</p> <p>There is no copy of site visit certificate that is required. As such, criteria no 7 in the preliminary evaluation stage, Copy of the Site Visit Certificate, has been expunged from the evaluation criteria</p>
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Except as clarified herein, all the other terms and details of the tender document remain the same.



Festus Musyoki
For: DATA COMMISSIONER